

MINUTES
HUMAN SERVICES COUNCIL MEETING

Iron County Southwest Center
245 East 680 South, Cedar City

Tuesday July 13th, 2010 at 10:00 a.m.

MEMBERS IN ATTENDANCE:

Commissioner Donald J. Willden
Ms. Barbara Robinson

Commissioner D. Maloy Dodds
Mr. Arthur Cooper
Ms. Deon Alvey

Commissioner Lois L. Bulloch
Ms. Marsha Perkins
Ms. Minnie Pittman

Commissioner Dan Hulet
Mr. Wallace Gibson
Mr. Craig Hansen

Commissioner James Eardley
Dr. Kent Heideman

OTHERS IN ATTENDANCE:

Ms. Sherri Dial
Ms. Brenda Mckee
Ms. Jane Lewis

EXCUSED:

Ms. Cary Faye
Ms. Stephanie Hagberg

REPRESENTING:

Beaver Co. Commissioner
Beaver Community (via telephone)

Garfield Co. Commissioner
Garfield Co. Community Rep.
Garfield Co. Low Income Rep.

Iron County Commissioner
Iron County Community Rep.
Iron County Low Income Rep.

Kane County Commissioner
Kane Co. Community Rep.
Kane County Low Income Rep.

Washington Co. Commissioner
Washington Co. Community Rep.

Five County Staff
Five County Staff
Five County Staff

Beaver Co. Low Income Rep.
Washington Co. Low Income Rep.

The Human Services Council Meeting was held at Iron County Southwest Center, 245 East 680 South, Cedar City, on Tuesday, July 13th, 2010 at 10:00 a.m.

I. WELCOME AND INTRODUCTIONS

Dr. Heideman welcomed all in attendance and declared a quorum.

II. APPROVE MINUTES OF THE MAY 11th, 2010 MEETING

A request was made by Ms. Minnie Pittman to correct page 2, section 7 and change lack of funding to lack of funding.

A motion was made by Mr. Art Cooper to approve the May 11th minutes as amended, seconded by Ms. Deon Alvey.

MOTION CARRIED UNANIMOUSLY

III. FACS PRO DATABASE DEMONSTRATION

Ms. Jane Lewis gave a brief demonstration on the FACS Pro Database. Ms. Lewis explained information the database provides and collects. Ms. Lewis stated that all of the Community Service Block Grant (CSBG) providers are using FACS Pro. Ms. Lewis demonstrated how to input and track information such as demographic characteristics including employment, education, household information and federal poverty level. Ms. Lewis explained the assessment and baseline graph which is used as a case management tool that shows progress the client has made toward self-sufficiency. Ms. Lewis described the different programs the clients are able to receive and how they are tracked in the database by creating an action plan for each individual. Ms. Lewis also explained about the program Congregate Pro in the database and how the program shows the attendance of households that come into the pantry to receive a food box. Ms. Lewis passed out a CSBG Demographic Report which was printed out of FACS Pro from the data that has been collected and entered into the database. Commissioner Dodds asked if the information of the clients is going to be in the database permanently. Ms. Sherri Dial explained the reason why the data needs to stay in FACS Pro is because the focus of the FACS Pro database is to give information and show the progress of each client to the case manager so the case manager knows what other services the client needs to receive to become more self-reliant.

Ms. Dial commented about a study that took place at the University of Utah which showed 80% of people that are homeless in Utah are from Utah. Ms. Marsha Perkins commented that she has seen an increase of families doubling up and living together in the same household. Ms. Barbara Robinson agreed that Beaver County also has many families living in the same household. Also, local churches are now paying a lot more money to help people stay in their homes than in the past.

IV. SIX MONTH SERVICES UPDATE

Ms. Lewis handed out a Program Demographic Report which shows families within the five counties that are receiving Support Service Case Management and not only receiving a food box. The report explains in detail the demographics in those families. The ongoing reports assist in helping to understand the progress of individuals toward self-sufficiency. There are several reports that we are able to create to demonstrate the progress of families in each area and program.

V. EMPLOYMENT OUTCOMES

Ms. Lewis commented that the American Recovery and Reinvestment Act (ARRA) Program is all about helping individuals get jobs. Ms. Lewis explained about one of the programs that was funded with ARRA funds, the internship program that Five County has been working on. Employers are allowing interns to receive training which will help them to be more qualified to obtain full-time employment. The interns are able to work up to 50 hours through the Five County internship program. Ms. Lewis informed the council that so far 60 interns have obtained jobs and 1/3 of those individuals have received on-going employment. All of the interns are better trained and acquiring skills which will help them obtain employment. The majority of employers participating in the internship program are private sector. The internship program is still not finished yet so there will be more interns receiving training that are not reported yet. Commissioner Eardley asked where all of the ARRA funding was spent. Ms. Dial informed the council that for the next meeting she will bring a summary report of where the money was spent.

VI. SSBG CONTRACT UPDATES

Ms. Dial handed out a copy of the Social Services Block Grant (SSBG) contract allocations that the council recommended and was approved by the Steering Committee. Ms. Dial explained that the funding of the SSBG contracts the providers receive is used for transportation.

VII. EFN FUNDING

Mr. Kent Heidiman asked Ms. Dial to explain about the Emergency Food Network (EFN) funding. EFN funding is discretionary funds. Last year the State Office of Community Service funded Iron, Washington and Three County Jurisdiction separately. This year all five counties funding was combined. 38,000 dollars was received. The allocated amount for each county was Beaver \$5,000, Garfield \$5,000, Kane \$5,000, Iron \$11,500 and Washington \$11,500. Iron and Washington County received more money because of population. Ms. Dial explained that this money is not guaranteed each year.

VIII. UPDATES ON PUBLIC FORUMS

Mr. Heidiman asked Ms. Dial to give an overview on how the Human Service Council Public Forums were this year. Commissioner Hulet requested next year at the Public Forums for Five County will ask the question: "How many of you voted in public elections?" Ms. Dial passed out to each council member the Public Forum Report. Ms. Dial commented on how well the Washington County Focus Group went. The Focus Group was for low-income families to come offer their opinions and views on different topics. There were many low-income families that attended the Focus Group. Transportation, Mental Health and Human Services were the main categories covered at the meetings. There was a problem with the data in the age categories in the report that needs to be corrected. Commissioner Hulet commented that Mental Health and Drug Abuse correlate together.

IX. COMMUNITY ACTION PARTNERSHIP POVERTY REPORT

Ms. Dial handed out copies of the 2009 Annual Poverty Report Booklet in Utah provided by the Community Action Partnership of Utah.

X. UTAH RURAL HEALTH

Rita Osborn with Utah Center of Rural Health was rescheduled for the September meeting.

XI. OTHER

Mr. Heidiman informed the council about the War on Poverty Workshop in Salt Lake on August 18th and 19th. Mr. Heidiman asked those that would like to attend to contact Ms. Dial. Ms. Dial described that the workshop will talk about Community Services and Community Action Programs.

Mr. Tim Christensen has handed in his letter of resignation that he is retiring. Commissioner Hulet informed the Council that he has asked Mr. Craig Hansen to be on the Council as a Low Income Representative for Kane County.

XII. NEXT MEETING

The next meeting is scheduled for Tuesday, September 21st, 2010 beginning at 10:00 a.m., at the Iron County Southwest Center Conference Room.

XIII. ADJOURN

Dr. Heideman invited a motion be made to adjourn the meeting.

**A motion was made by Commissioner Hulet to adjourn the meeting,
seconded by Mr. Wally Gibson.**

MOTION CARRIED UNANIMOUSLY